

DRAFT

Minutes of the Special Meeting of the Richmond Heritage Commission  
Held on April, 30, 2015 at 4:00PM in the Vets Hall

Attending: Carol Jameson (Chair), Sandy Laughner, Susan Roney, Bonnie McCarthy (Treasurer), Bob Weekes (Sec'y), Hank Hallas (alternate)

Minutes of the last meeting on 4/15/15 were discussed, amended by Hank Hallas, and approved as amended.

Carol Jameson and Bob Weekes updated members on Commission activities related to the Tramp House Project, including flagging of the site by a wetlands scientist, surveying the town-owned plot with particular attention to the location of the original TH location to be entered into town records, use of original and new building materials that will be needed for its rehabilitation, and donations promised to date of in-kind materials. Carol passed out the completed Moose Plate Grant application, reporting that it was submitted on time and has received positive feedback from the grant organization. Bob presented a preliminary TH Park design as a prelude to a walkthrough by Commissioners in the near future. He also presented a detailed timetable for Commission activities for the TH Project, asking members to indicate their availability throughout the summer months to assist with same. Hank Hallas, Susie Roney, Sandy Laughner and Bob volunteered to start cleaning up the TH site prior to moving the building to its new location in August.

Carol and Bob will meet with Mark Beal and Jeff Taylor to plan margins, backfill and timing for the TH Park. Hank inquired whether local gravel fill might be found in Richmond and donated for the TH site. Bob will discuss with Mark Beal. Bob reported that Peter Kimball has offered to donate boards and clapboards for the TH restoration, which he will mill from trees grown in Richmond. Bob will ask our carpenter, Dan Simmington, to estimate the amount of new materials needed for milling and advise Peter Kimball.

Bob then outlined a TH Fundraising Plan, also with manpower needs and timetable. The kickoff will be presented to town residents via a two-page insert in the June, 2015 issue of the Richmond Rooster. Copy and layout for the insert were discussed and approved as edited, including referencing tax deductibility of donations per IRC(c)(1). Copies of new RHC stationery to be used for acknowledging donations were also passed out.

Hank Hallas updated members on the status of the Civil War Project, noting his appeal for additional information from town residents on Richmond Civil War Veterans will appear in the May, 2015 issue of the Rooster, as well as continuing research he is conducting on this subject. Hank also urged members to attend the RHS presentation on stone walls at the Vets Hall on May 15<sup>th</sup> at 7PM.

Hank also suggested a graphic for an on-site sign that might build awareness of the TH fund drive, an idea that was enthusiastically endorsed by the Commissioners. Bob will develop using outside help, if needed.

Carol reported on landscaping projects under consideration by the RHC. Bob presented a map of the soil and terrain surrounding the Town Well & Watering Trough as a guide to future landscaping work.

Given the amount of work covered in this special meeting, it was decided that the RHC would not meet again in May but would hold its next meeting on June 17<sup>th</sup> at 3:30PM.

Carol adjourned the meeting at 6PM.

Bob Weekes, Secretary